

Liberty High School Parking Procedures 2019-2020

PARENT AWARENESS STATEMENT

Each student must submit all of following documentation before they can receive a parking pass:

1. Parking Permit Application (completed & signed)
2. Parent Awareness Statement (signed)
3. Copy of Valid AZ Driver's License
4. Copy of Current AZ Vehicle Registration
5. Copy of Current Proof of Insurance
6. **\$75.00** Parking Fee

*****Your packet will not be complete without all items listed above*****

Student parking spaces are now numbered and students will receive a numbered permit that corresponds to a specific spot in the student lot. STUDENTS WHO RECEIVE A PARKING PERMIT MUST PARK IN THEIR ASSIGNED SPACE EACH DAY ON CAMPUS.

- **Seniors** will need to bring in their paperwork to the bookstore **July 15th – July 18th** to receive a parking permit from 8:00-2:00.
- **Juniors** will be offered parking permits **July 22nd – July 25th** in the bookstore from 8:00-2:00.

Once school begins on August 7th, all students parking on campus will be required to have a visible 2019-20 parking permit placed on their rearview mirror facing out.

Suspension from parking lot and/or revoking of parking permit may include, but are not limited to the following reasons:

- Parking in a spot that is not assigned to the vehicle
- Parking an alternate vehicle in the lot without a temporary parking permit
- Taking up two parking spaces, excessive speed, squealing tires, passing other vehicles waiting to enter or leave the lot, driving over curbs or any other unsafe driving practice
- Leaving campus in the car or with other students without prior authorization
- Failure to show proper identification and/or written pass when leaving the lot
- Parking anywhere other than in assigned parking spaces
- Failure to comply with campus security
- Students may not copy/transfer their parking permits to another student

Student drivers who need to leave early or arrive on campus late are required to do both of the following in order to be excused:

- Parents must call the Attendance Office (623-773-6531) giving their permission for their student to either arrive late or leave early. (Same rule still applies that a student is allowed only 5 excused tardies per semester).
- Student **MUST** sign in/out at the Attendance Office when arriving late or leaving early. Failure to do so will result in an unexcused absence.

Because we are a closed campus, students cannot sign out during their lunch hour unless the parent comes into the office and physically signs them out.

Please remember: Liberty High School assumes no responsibility for damages, loss or theft of student property. The school will assist in any investigation required, but all parking is at the student's/parent's own risk. Your signature is your written agreement that you have read the attached policies, you understand them, and you are willing to follow them.

I have read and understand each of the above policies/guidelines. I understand that non-compliance with any policy may result in receiving disciplinary measures. I also understand that the term "disciplinary measure" include temporary/permanent suspension from the parking lot.

Parent Signature

Date